

SIM QSTF Transition Policy and Plan - ISO/IEC 17025:2017, ISO 17034:2016, and ISO/IEC 17043:2023

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Introduction

This document outlines the Transition Policy and Plan adopted by the SIM QSTF to demonstrate that all approved QMSs conform with the revised editions of ISO 17034:2016 (replacing ISO Guide 34:2009), ISO/IEC 17025:2017 (replacing ISO/IEC 17025:2005), and ISO/IEC 17043:2023 (replacing ISO/IEC 17043:2010).

This document specifies the responsibilities of NMI/DIs which have or seek to have QMS recognition by QSTF. It also describes the responsibilities of the QSTF members in the review and approval of the QMSs.

It considers the widely adopted three-year (3) transition period following the publication of the revised standards and acknowledges that the QSTF’s re-approval period for a QMS is a maximum of five (5) years.

The term “old edition” refers to ISO/IEC 17025:2005, ISO/IEC 17043:2010, and ISO Guide 34:2009. The term “revised edition” refers to ISO/IEC 17025:2017, ISO/IEC 17043:2023, and ISO 17034:2016.

1.1 Scope

This document addresses the transition to the revised edition of the international standards ISO/IEC 17025:2017, ISO 17034:2016, and ISO/IEC 17043:2023.

The policy and plan apply to all NMI/DIs or other organizations as listed in the scope of QSTF-00 having or seeking recognition of their Quality Management System (QMS) by the QSTF.

1.2 Objectives

The objectives are to ensure:

- the continued international recognition of QMS in support of measurement services of NMI/DIs within SIM; and
- that all NMI/DIs are treated in a fair and transparent manner.

1.3 Policy Statement

All NMI/DIs must demonstrate that their QMS conforms to the revised edition(s) of the relevant standard by the specified transition deadline.

The transition deadlines are 30 November 2019 for ISO 17034:2016, 01 June 2021¹ for ISO/IEC 17025:2017, and 31 May 2026 for ISO/IEC 17043:2023.

After the transition deadline, approvals of QMS that conform to the old editions will no longer be considered valid by QSTF.

1.4 Transition Plan

During the transition period, all NMI/DIs must take the necessary actions to ensure that their approved QMS conforms to the requirements of the revised standard(s). These steps may include, but are not limited to, conducting a gap analysis, personnel training, performing internal audits, and conducting management reviews.

Throughout the transition period, the NMI/DI must clearly state the edition of the standard for which they are seeking recognition when presenting their QMS. NMI/DIs must also clearly state which edition was used for the peer review. During this period, QSTF can approve QMS against either the old standard(s) or the revised standard(s), based on the evidence provided by the NMI/DI.

An NMI/DI with an approved QMS conforming to the old standard(s) can request QSTF transition approval to the revised edition either during a QSTF meeting or by electronic ballot. Transition approvals do not extend the date of validity of the original approval, only recognize that the QMS has been demonstrated to conform to the requirements of the revised standard(s). An additional peer review is not required for a transition approval.

Requests for transition approval during a QSTF meeting must follow the usual approval process (QSTF-00) using the submission package (QSTF-01). However, the requirements related to peer review timelines are waived. Submission timelines for meetings must be followed and the NMI/DI must clearly indicate that a transition approval is being sought.

Note: If the submission/presentation is a combined renewal and transition approval, all requirements for the 5-year renewal must be met.

Transition approval by electronic ballot (using SIM-07 as a guide) is requested using the submission package (QSTF-01). The request is sent by the NMI to the QSTF Chair and Secretary. NMIs must submit the request on behalf of their DIs, The SIM QSTF Chair or Secretary will then circulate the electronic ballot, including a link to the submission

package (on the SharePoint site) to the QSTF for review and approval. The electronic ballot will consist of a three-week (3) discussion period, followed by a one-week (1) voting period. QSTF members are required to vote on all e-ballots with either “In Favor”, “Against” or “Abstain”. Non- responses will be counted as “Against”.

Revision History

Version	Authors	Date	Comments
0	Isabelle Amen and Silvio dos Santo	2017-11-20	first draft to be submitted to SIM QSTF for comments
0.1	Georgette Macdonald	2018-02-27	Edit to English, formatting to align with QSTF-00, added comments/questions
1.0	Georgette Macdonald	2019-06-11	Send for approval. Edited based on discussion (via telecon and in-person) and practices adopted.
2.0	Sally Bruce	2020-08-03	Edit to update the transition deadline for ISO/IEC 17025:2017.
2.0	Andrew Conn	2020-08-11	Incorporated grammatical edits submitted by QSTF members; modified header and footer to reflect change to Version 2.0 and most recent date of approval
3.0	Gabriel Molina and Milena Rodríguez	2024-10-01	Incorporation of the revised ISO/IEC 17043:2023 standard. Minor writing improvements.

ⁱ Per ISO/ILAC Joint Communique issued June 2020 <https://ilac.org/about-ilac/partnerships/international-partners/iso/>