

General Assembly
Santa Cruz, Bolivia
26-27 de Setiembre
2019

SIM SECRETARIAT ADVANCES

SISTEMA
INTERAMERICANA
DE METROLOGIA

Executive Secretary
(ES) – Claudia Santo

President Secretary
(PS) – Andrew Conn

QSTF Secretary
(QS) – Andrew Conn

Members of the
Secretariat work in
cooperation in order to
be proactive and to
avoid overlap of tasks.

MEMBERS OF SIM SECRETARIAT

TO BE A CHANNEL OF EFFICIENT AND EFFECTIVE COMMUNICATION WITHIN THE ORGANIZATION AND WITH OTHER ORGANIZATIONS.

Send quickly important information, and reminders.

Council Information is managed by President Secretary in cooperation with Executive Secretary

QSTF Information is managed by QSTF Secretary

Other Information: current projects, announcement of calls or deadlines for training applications (NIST, IADB, NSCLI, etc), deadlines for financial support (travel support during SIM events), technical surveys, changes of authorities in our NMIs, and/or special communications (World Metrology Day, BIPM notices, etc.), call of nominations (SIM elections), are managed by Executive Secretary.

RESPONSIBILITIES OF SIM SECRETARIAT



RESPONSIBILITIES OF SIM SECRETARIAT

SPECIAL EVENTS: SIM WEEKS (TWICE PER YEAR):

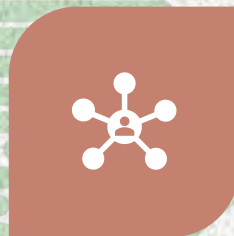
Need coordination between the SIM Secretariat members and the hosting institution, regarding different aspects: general agenda, specific events agenda, financial support, external guests, and different logistic details (translation, accommodation, transportation, etc).



KEEP IN CONTACT WITH
LOCAL AUTHORITIES



KEEP IN CONTACT WITH
MWG CHAIRS OR NMIS
AUTHORITIES,



MAINTAIN THE SIM
DIRECTORY OF
MEMBERS AND
PARTICIPANTS IN WGS.



MAINTAIN A LIST OF
RMOS AND
INTERNATIONAL
CONTACTS



MAINTAIN THE OFFICIAL
SIM WEBSITE IN
COOPERATION WITH PS

**RESPONSIBILITIES AND MAIN TASKS
EXECUTIVE SECRETARY**

SISTEMA
INTERAMERICA
DE METROLOGIA



ANSWER GENERAL
CORRESPONDENCE.



KEEP OFFICIAL SIM
RECORDS AND
DOCUMENTS:
STRATEGIC PLAN,
STATUTES, RULES OF
ORDER, COUNCIL AND
GA MINUTES AND
RESOLUTIONS, ETC



KEEP THE SIM ASSETS
RECORDS.



KEEP DUE RECORD OF
CONTRIBUTIONS, FEES,
DONATIONS AND
BEQUESTS RECEIVED BY
SIM AND PAYMENTS.
PREPARE THE ANNUAL
BALANCE.



**ALL THIS WILL BE
ASSOCIATED TO THE
FULFILLMENT OF THE
STRATEGIC OBJECTIVES.**

**RESPONSIBILITIES AND MAIN TASKS
EXECUTIVE SECRETARY**

SISTEMA
INTERAMERICA
DE METROLOGIA



AFTER HAVING SOLVED SOME LEGAL ASPECTS A SIM BANK ACCOUNT WAS OPENED IN THE ITAU BANK OF URUGUAY.



THE BANK ACCOUNT IS OPENED TO RECEIVE MONEY AND TO MAKE PAYMENTS.



SIM HAS ALREADY RECEIVED MONEY AND MADE PAYMENTS REGARDING "DE ACUERDO" MAGAZINE.



EVERY INFORMATION ABOUT ACCOUNT MOVEMENTS IS KEPT BY EXECUTIVE SECRETARY.

FINANCIAL ASPECTS



SIM WEBPAGE IS NOW
OPERATIVE.



INFORMATION FROM SIM
ACTIVITIES INCLUDING SIM WEEK
ONES HAS BEEN PUBLISHED



ACTUALIZED OF CURRENT
VERSIONS OF SIM DOCUMENTS
ARE PUBLISHED



**IT IS IMPORTANT TO
PROVIDE THE SECRETARIAT
INFORMATION TO BE
PUBLISHED**

SISTEMA
INTERAMERICA
DE METROLOGIA

WEBPAGE



NEXT EVENTS

<https://sim-metrologia.org/2018/09/27/sim/>





NEXT EVENTS

SIM WEEK 2019
(SANTA CRUZ,
BOLIVIA, SEPTEMBER
23-27, 2019)

RECENT EVENTS



RECENT NEWS

Meeting SIM MWG 7 – Density
Workshop 04 – 07 de June...




RECENT NEWS

SIM WEEK 2018
(GAITHERSBURG,...



RECENT NEWS

Simposio 2018
8-12 octubre
metrología
SIMPOSIO DE METROLOGÍA
2018- OCTOBER 8-12, 2018...



RECENT NEWS

Workshop IADB Project “Good
practices of laboratories...



RECENT NEWS

Workshop IADB Project
“Impact of the Metrology on...

Haz clic para continuar o espera para ver el historial



Official Documents

- [SIM Statutes](#) (2016)
- [SIM Strategic Plan](#) (2016)

COOPERATION AGREEMENTS

- [SIM- IAAC- COPANT](#) (Constitution of QICA, 2014)
- [SIM- OAS](#) (2015)

TECHNICAL COMMITTEE DOCUMENTS

- [SIM 01 SIM Technical Committee](#)
- [SIM 05 CMC Review Process](#)
- [SIM 07 Procedure for Registration and Disposition of SIM Comparisons](#)

Next Events



SIM WEEK 2019
(SANTA CRUZ, BOLIVIA,
SEPTEMBER 23-27,
2019)

Recent Events



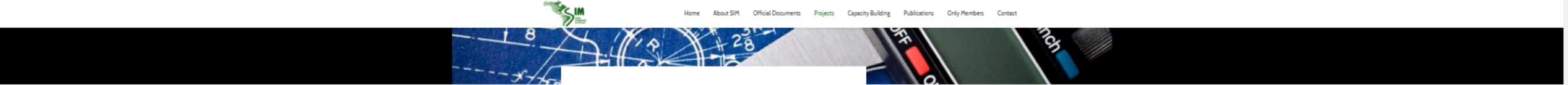
Meeting SIM MWG 7 –
Density Workshop 04 –
07 de June 2019, San
José- Costa Rica.
3 months ago



SIM WEEK 2018
(GAITHERSBURG,
SEPTEMBER 24-28,
2018)
12 months ago



SIMPOSIO DE
METROLOGÍA 2018-



Projects

The coordination of the SIM projects is in charge of the SIM Projects Coordinator.

The Projects Coordinator is nominated by SIM active members, appointed by the Steering Council and ratified by the General Assembly. His/Her task is to coordinate the Project Managers of SIM activities. The Projects Coordinator is appointed for a period of three years and may be designated for a maximum of two consecutive terms.

- Responsibilities:**
- The Projects Coordinator shall:
1. coordinate with the different SIM project leaders to look for synergies and avoid redundancies and overlapping in SIM supported projects;
 2. strengthen and coordinate projects' progress presentations and submit the corresponding annual reports to the Council and the General Assembly;
 3. supervise budget planning and financial reports;
 4. act as a link with SIM funding organizations.

List of SIM Projects

Inter-American Development Bank (IADB)

- Strengthening National Metrology Institutes in the Hemisphere, in support of Emerging Technologies
– [TC Document](#) (IADB Project)

Organization of American States (OAS)

- Advancing Metrology for Sustainable Energy Technologies and the Environment in the Western Hemisphere
- Advancing Metrology for Energy Efficient Measurements and Compliance in Central America and the Dominican Republic

<https://www.nist.gov/iaao/office-international-affairs/hist-sim-engagement-activities>

National Institute of Standard and Technology (NIST)

- Capacity Building and Research Exchanges

<https://www.nist.gov/iaao/office-international-affairs/hist-sim-engagement-activities>

German Development Fund/Physikalisch-Technische Bundesanstalt (PTB)

- Quality Infrastructure (QI) for Renewable Energy Sources and Energy Efficiency

https://www.ptb.de/cms/fileadmin/Internet/fachabteilungen/abteilung_9/9.3_internationale_zusammenarbeit/projektprofile/PTB_project_IAC_Energ_9509_EN.pdf

- Develop QI Service for Biodiversity and Climate Change


https://www.ptb.de/cms/fileadmin/Internet/fachabteilungen/abteilung_9/9.3_internationale_zusammenarbeit/projektprofile/PTB_project_Biodiv_95094_EN.pdf and

<https://www.ptb.de/fac/index.php?id=fund-qj-biodiversity-climate>

Next Events

 SIM WEEK 2019
(SANTA CRUZ, BOLIVIA,
SEPTEMBER 23-27,
2019)

Recent Events

 Meeting SIM MWG 7 –
Density Workshop 04 –
07 de June 2019, San
Jose- Costa Rica.
13 months ago

 SIM WEEK 2018
(GAITHERSBURG,
SEPTEMBER 24-28,
2018)
12 months ago

 SIMPOSIO DE
METROLOGIA 2018-
OCTOBER 8-12, 2018
(CENAM, MEXICO)
12 months ago

 Workshop IADB Project
"Good practices of
laboratories based on
Integrated Management
Systems" (ISO 9001:
2015, ISO / IEC 17025:
2017 and ISO 31000:
2018)"
August 1, 2018

 Workshop IADB Project
"Impact of the
Metrology on the
Industrial Innovation
and Development"
March 22, 2018

COOPERATION WITH PDC IN THE
CALLS FOR IDB PROJECT
INTERNSHIPS AND IN THE
SELECTION OF CANDIDATES.

COOPERATION (IN AGREEMENT
WITH BIPM) IN THE SELECTION
OF CANDIDATES FOR BIPM
TRAINING IN KCDB 2.0
DATABASE.

SISTEMA
INTERAMERICANO
DE METROLOGÍA

COOPERATION WITH PDC, EXAMPLES

SUPPORT TO QUALITY ACTIVITY
RELATED TO IDB PROJECT AND
INM IN COLOMBIA: MWG12

SUPPORT TO DENSITY ACTIVITY
SUPPORTED BY PTB AND
LACOMET IN COSTA RICA

SISTEMA
INTERAMERICANO
DE METROLOGIA

COORDINATION WITH TC, EXAMPLES

PTB SUPPORT HAS BEEN
COORDINATED FOR A REGIONAL
TRAINING IN CAMET.

TRAINING IN THE NEW VERSION
OF 17025 IN COORDINATION
ALSO WITH MWG12.

COORDINATION WITH SUBREGIONAL
REPRESENTATIVES, EXAMPLES

SISTEMA
INTERAMERICANA
DE METROLOGIA

COORDINATION OF THE WORK
OF THE WG THAT PRESENTED
THE DRAFT V7 OR RULES OF
ORDER FOR APPROVAL IN THIS
GA

THE WG HAS ALSO COLLECTED
SOME IDEAS FOR BYLAWS
CHANGES THAT WE WILL BRING
UP TO DISCUSSION AT THE GA
ON FRIDAY.

COORDINATION OF WG: BYLAWS- RULES OF
ORDER

SISTEMA
INTERAMERICANO
DE METROLOGIA



Questions?

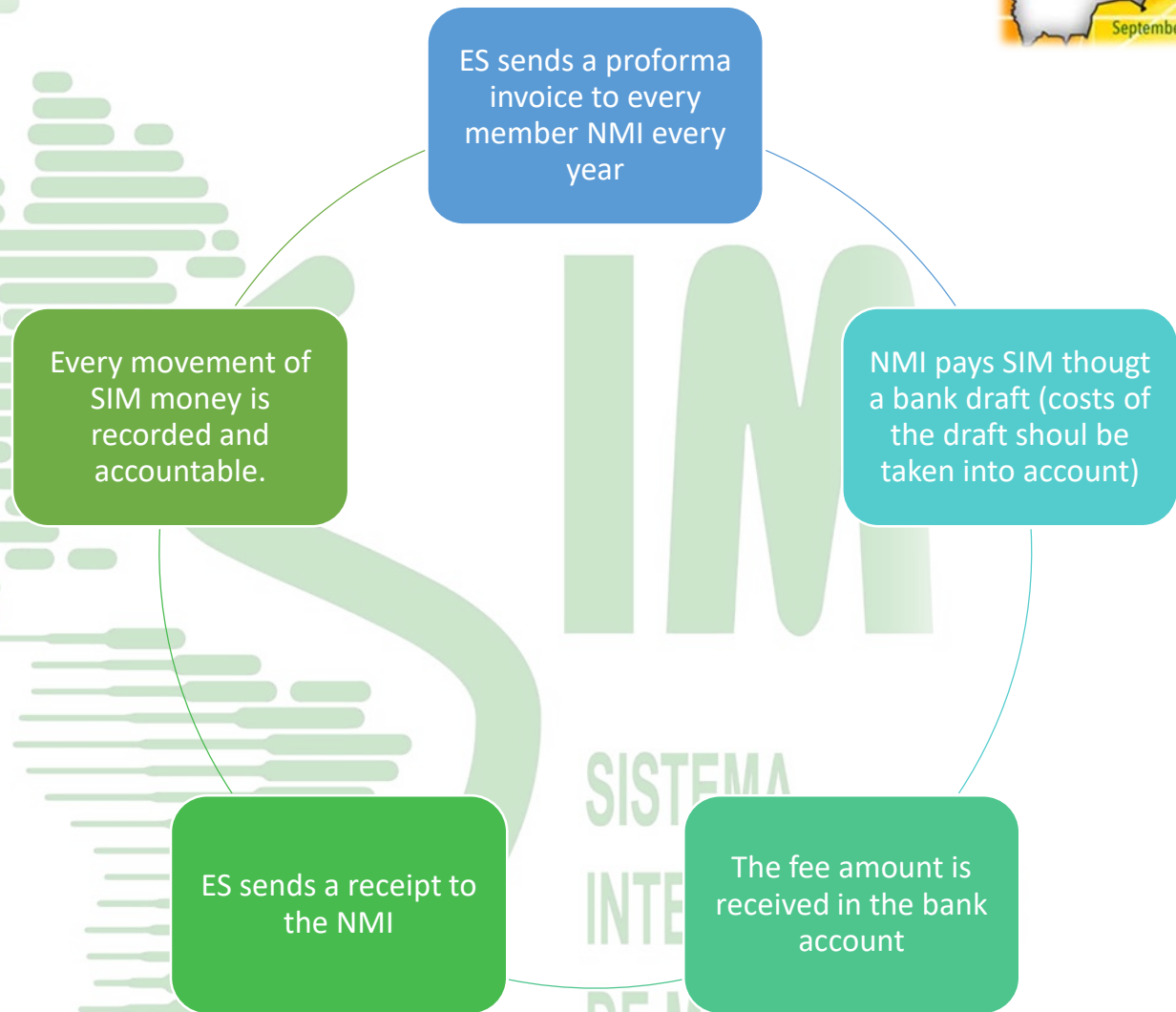



SIM FEES COLECTION

IM

SISTEMA
INTERAMERICANO
DE METROLOGÍA

Process




FACTURA PROFORMA			
PROFORMA INVOICE			
Fecha de emisión/Emission date:		Monto/Amount US\$:	
Datos del miembro/Member data Nombre de la organización/Organization name NIF Dirección/Adress		Datos del emisor/Issuer data: Nombre de la empresa/Company name: Sistema Interamericano de Metrología RUT: 218169220015 Dirección/Adress: Avda.Italia 6201	
CANTIDAD/AMOUNT	DETALLES/DETAILS	PRECIO UNITARIO/UNIT PRICE(U\$S)	TOTAL(U\$S)
1	Membership fee 2020		
TOTAL/U\$S			0

DATOS PARA TRANSFERENCIA BANCARIA/ DATA FOR WIRE TRANSFER

Nombre del banco / Bank Name:	Banco Itaú Uruguay S.A.
Dirección / Adress	Zabala 1463 Montevideo Uruguay
Número de cuenta/Account Number:	Cuenta Corriente : 2381400
Código Swift/Swift Code:	ITAUYMM
Banco Intermediario/Intermediary Bank:	JP Morgan Chase Bank N.A.
	Ciudad: New York
	Swift Code: CHASUS33 ABA: 021000021

Once the money is received an official receipt will be issued
Una vez recibido el dinero se emitirá un recibo oficial
Los cargos por servicios bancarios correrán a cargo del miembro
Bank service charges shall be borne by the member

<div>RECIBO OFICIAL</div> <div>OFFICIAL RECEIPT</div>		
Fecha de emisión/Emission date:		
Datos del miembro/Member data Nombre de la organización/Organization name_ NIF Dirección/Adress	Datos del emisor/Issuer data: Nombre de la empresa/Company name: Sistema Interamericano de Metrología RUT: 218169220015 Dirección/Adress: Avda.Italia 6201	

Recibi del miembro mencionado la suma de U\$S por concepto de la cuota de membresía anual del SIM correspondiente al año 2020.

I have received from the mentioned member the sum of U\$S for membership annual fee corresponding to the year 2020.

SIM Executive Secretary



Questions?

Thanks for
your
attention!!!

Gracias por su
atención !!!

Obrigado pela
atenção !!!

Claudia Santo
SIM Executive Secretary
Secretariat.sim.org@gmail.com

SISTEMA
INTERAMERICANO
DE METROLOGIA