

SIM XVI General Assembly **SIM XVI Asamblea General**

St. Lucia, November 01st and 02nd, 2010
St. Lucia, Noviembre 01 y 02, 2010



AGS Annotated Agenda

Emergency Session Day: Tuesday, November 02nd, 2010

Closed Meeting:

ITEM 1. Accreditation of Delegates and Verification of Quorum (Installation of General Assembly)

- This is an extraordinary meeting of SIM, held in Miami, due to the cancellation of the week of activities in St Lucia because of Hurricane Tomas
- Humberto Brandi presented his personal regrets on being unable to attend due to health issues; SIM sends formal best wishes for a speedy recovery
- Dianne Lalla-Rodrigues is thanked for standing as Chair in her role as Immediate Past President
- We have representatives from 10 countries, and hence do not have quorum. We will proceed with business, compiling recommendations to be approved by general email circulation. Responses will be encouraged, with a deadline of December 1. No response will be considered as a vote in the affirmative.

ITEM 2. Approval of the Agenda

- The agenda was approved, with the caveats mentioned in Item 1

ITEM 3. Approval of the Minutes from the Previous General Assembly

- A recommendation to approve the minutes (circulated to the membership many months ago) was agreed; email confirmation is required

ITEM 4. Ratification of Council Resolutions

ITEM 5. Election of SIM President (January 2011-December 2012)

- Jose Dajes, INDECOPI Peru, was presented by OAS as the sole candidate for the SIM Presidency; information was duly circulated to the complete membership six weeks ago; no negative comments were received; during closed discussions, many positive comments and experiences were shared regarding Jose's engagement on behalf of SIM and ANDIMET in particular.
- The group present endorsed the candidacy of Jose Dajes for going to a vote, and requests OAS Secretary Oscar Harasic to send an individual email to each of the confirmed GA Delegates intended to participate in St Lucia (to be

provided by Ignacio), and to NMI Directors of the Member States who did not nominate a delegate (to be provided by the Sub-Regional Coordinators), so that we can have a secret ballot of confirmation to be received not later than November 22; we will express that no response implies a non-vote. We are anticipating that we will receive a sufficient number of votes to constitute a valid election.

ITEM 6. Report from Technical Permanent Advisor: Budget and Future Project, Claire Saundry

ITEM 7: Discussion on succession plan

ITEM 8. Report from Technical Committee and from SIM Representative to the JCRB, Alan Steele

- Alan reported on the TC and the JRCB meeting

ITEM 9. MRA Awareness: Introduction, Alan Steele

- This agenda item was cancelled due to limited participation in extraordinary circumstances

Open Meeting:

ITEM 10. Welcome from SIM President, Humberto Brandi

- Dianne spoke on behalf of President Brandi and thanked all attendees who were able to participate in this emergency session

ITEM 11. Welcome from SLBS (or Ministry officials)

- Dianne spoke on behalf of SLBS, thanking them on our behalf for their efforts to welcome SIM and noting our regrets that the weather posed an insurmountable obstacle. The SLBS emails were recounted, and it was noted with relief that there were no personal injuries to our colleagues in Saint Lucia
- ACTION: Dianne will compose a letter of thanks and condolence to be sent officially to SLBS

ITEM 12. Report from Executive Secretary, Oscar Harasic

- Oscar reported from the OAS according to the written document to be included in the meeting notes for distribution to the Assembly; Oscar to provide an electronic version
- Gordon noted that the report from the IBD would be potentially very useful in facilitating planning for a regional event in Jamaica that is under the sponsorship of UNIDO; Oscar committed to seeking IBD permission to share the report as soon as possible

ITEM 13. Professional Development Committee Report, Ignacio Hernandez

- Ignacio presented the PDC report, including the workshops and awareness sessions carried out in 2009-2010; latest issue of InfoSIM was published in March 2010; new approach to training in SIM including hands-on training

and mentoring is deemed to be an important activity, with the establishment of a separate budget and reporting item within our OAS project

ITEM 13a. Report from Technical Committee, Alan Steele

- Alan presented the TC report, including the nomination of Claudia Santo as Deputy Chair, Gabriela Massif as Chair of MWG-Chemistry, Francisco Garcia as Chair of MWG-Mass, and Gabriela de la Guardia as Chair of DWG-Quality Management Systems

ITEM 14. Quality System Task Force Activities Report, William Anderson

- Bill presented the QSTF report, emphasizing the rigor and leadership SIM displays in this essential element of the MRA
- Dianne thanked Bill and Barb for their work with the QSTF and noted in particular the importance of SIM's decision to display such a high level of seriousness and thus set the tone among the RMOs

ITEM 15. SIM Metrology School, William Anderson

- Bill, as Dean of the School and on behalf of Taynah as Logistics Coordinator, presented the results of our successful School held in Petropolis, Brazil in December 2009 with funding from SIM, ABC-Brazil and NIST
- The success of the school was very encouraging, and we endorse the idea of repeating such a training event every two to three years

ITEM 16. Report from SIM Representative to NCSLI, Dianne Lalla-Rodrigues

- Dianne presented the NCSLI report, including an update of the work presented to our liaison organization, with contact points at the 2010 Rhode Island conference and plans for the 50 Year Anniversary conference to be held in August 2011 in Washington DC
- Dianne will explore mechanisms for a SIM commemorative to give to NCSLI on the occasion of their 50th Anniversary (eg a plaque)

ITEM 17. Presentation of Sub-Regional Reports:

- Sub-Regional Coordinators were invited to mention highlights of their written reports to the Assembly

ANDIMET	– Jose Dajes
CAMET	– Gabriela de la Guardia
CARIMET	– Dianne for Theodore Reddock, unable to attend
SURAMET	– Hector Liaz, new rep replacing Ruben Verdugo
NORAMET	– Katalin Deczky

ITEM 18. Reinstallation of the General Assembly

ITEM 19. Presentation of Other Organisations attending the General Assembly

- BIPM and CIPM
- Alan expressed Andrew's regrets on his absence and thanks and farewells to his friends and colleagues in SIM on the occasion of his retirement
- NCSLI

- Ed was unable to attend
- Bill circulated flyers announcing the CPEM 2012, which includes a support program for young authors from the SIM region sponsored by CPEM and NCSLI
- PTB
 - Alexi Valqui presented the work of PTB through the International Technical Cooperation in Latin America and the Caribbean
- EURAMET
 - Kamal Hossain (NPL) was unable to join, having been on St Lucia during the airport closures
- IAAC
 - Daniel Marqués, from OAA the national accreditation body of Argentina, made a presentation on behalf of the Inter American Accreditation Cooperation
 - The IAAC is interested to explore further cooperation with the NMI community via SIM, in particular for assistance with proficiency testing for accredited, second-tier calibration laboratories
 - SIM will take this under advisement, since discussions at Council and then among the General Membership, are required to formulate a strategy for a potential formal interaction
- BID
 - No BID representative was present
- IMEKO
 - Mladen Borsic was unable to participate, having been on St Lucia during the airport closures; he sent an email request to consider SIM co-organizing an IMEKO event in Metrological Infrastructure, Environmental and Energy Measurements, a request which has also been forwarded to the other RMOs
- CROSQ
 - Dianne presented the report from Caribbean Regional Organization for Standards and Quality
- APMP
 - No APMP representative was able to participate
- AFRIMETS
 - Wynand Louw (NMISA) was unable to join, having been diverted to Trinidad en route to St Lucia
- BIML and OIML
 - No representative from OIML was able to participate

ITEM 20. Next General Assemblies

- Next GA 2011 is scheduled to be hosted by INTI, Argentina; plan is for November (dates to be finalized soon and shared by Hector Laiz)

- GA 2012 is anticipated to be hosted by Costa Rica

ITEM 21. Other Business

- The announcement of the new SIM Secretariat, to be held in Peru, was confirmed, with thanks to Taynah and Brazil for past efforts over many years.

ITEM 22. Closing Session

- Dianne thanked the Assembly and all her SIM Colleagues for their support and effort, noting that this brings much of her official capacity to an end, after starting in 1994 as SIM Representative from Antigua and Barbuda and moving through QSTF Chair, President and now concluding her period as Immediate Past President